

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, November 28, 2018 at the Catholic Education Center.

**PRESENT:**

<b>Trustees:</b>	Richard Brassard Colleen Landers Elizabeth King Ron MacInnis Steve Malciw Fred Salvador
<b>Student Trustee:</b>	Patrick Pegg
<b>Administration:</b>	Tricia Stefanic Weltz, Director of Education Melanie Bidal-Mainville, Manager of Human Resources David Horton, Manager of Plant Glen Nakashoji, Manager of Information & Communication Technology Jennifer Dunkley, Superintendent of Education
<b>Staff:</b>	Janice Viskovich, Executive Assistant and Recorder
<b>Regrets:</b>	Peter Del Guidice, Trustee Martin Drainville, Trustee Denis Lincez, Trustee Daphne Brumwell, Superintendent of Education
<b>Guests:</b>	Nil

### CALL TO ORDER

#### **A OPENING PRAYER**

The opening prayer was recited with special intentions heard. The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation, located in Treaty 9.

#### **B. ROLL CALL**

##### Motion

MOVED BY: C. Landers  
SECONDED BY: F. Salvador

**Resolution 18-217**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Peter Del Guidice, Martin Drainville, Denis Lincez and Daphne Brumwell.

**Carried**

#### **C. DECLARATIONS OF PECUNIARY INTEREST – Nil**

**D. APPROVAL OF AGENDA**

**Motion**

MOVED BY: D. Lincez  
SECONDED BY: S. Malciw

**Resolution 18-218**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the public board meeting as presented.

**Carried**

**E. APPROVAL OF MINUTES**

**Motion**

MOVED BY: R. MacInnis  
SECONDED BY: F. Salvador

**Resolution 18-219**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – October 24, 2018

**Carried**

**F. PRESENTATIONS/DELEGATIONS**

Nil

**G. PRESENTATIONS AND REPORTS**

**G.1 Policy**

**G.1.1 Signing Officers of the Board**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: R. MacInnis

**Resolution 18-220**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Signing Officers of the Board* at first and second reading.

**Carried**

**G.1.2 Ontario Student Record**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Malciw

**Resolution 18-221**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Ontario Student Record* at first and second reading.

**Carried**

---

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy - continued**

**G.1.3 School Food and Beverage**

**Motion**

MOVED BY: R. MacInnis Resolution 18-222  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *School Food and Beverage* at first and second reading.

Carried

**G.1.4 Borrowing of Board Equipment**

**Motion**

MOVED BY: S. Malciw Resolution 18-223  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Borrowing of Board Equipment* at first and second reading.

Carried

**G.1.5 Community Planning and Partnerships**

**Motion**

MOVED BY: F. Salvador Resolution 18-224  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Community Planning and Partnerships* at first and second reading.

Carried

**G.1.6 Smoke Free Environment**

**Motion**

MOVED BY: C. Landers Resolution 18-225  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Smoke Free Environment* at first and second reading.

Carried

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy - continued**

**G.1.7 Leave for Political or Community Appointments**

**Motion**

MOVED BY: F. Salvador **Resolution 18-226**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Leave for Political or Community Appointments at first and second reading.*

**Carried**

**G.1.8 Transfer of Principals/Vice-Principals**

**Motion**

MOVED BY: R. MacInnis **Resolution 18-227**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Transfer of Principals/Vice-Principals at first and second reading.*

**Carried**

**G.1.9 Employee Travel for Board Business**

**Motion**

MOVED BY: R. MacInnis **Resolution 18-228**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Employee Travel for Board Business at first and second reading.*

**Carried**

**G.1.10 Policy Development and Approval**

**Motion**

MOVED BY: F. Salvador **Resolution 18-229**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Policy Development and Approval at first and second reading.*

**Carried**

---

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy - continued**

**G.1.11 Policies and By-Laws**

**Motion**

MOVED BY: F. Salvador

**Resolution 18-230**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind the policy T-17 Policies and By-Laws-Formulation and Amendments.

**Carried**

**G.2 Student Trustee's Report – Patrick Pegg**

Patrick shared the activities that took place during the month at O’Gorman High School.

**G.3 Program – Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education**

**G.3.1 Report**

**Motion**

MOVED BY: R. MacInnis

**Resolution 18-231**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendents of Education’s Report.

**Carried**

**G.4 Personnel – Melanie Bidal-Mainville**

**G.4.1 Report**

**Motion**

MOVED BY: E. King

**Resolution 18-232**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource’s Report.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.4 Personnel – Melanie Bidal-Mainville - continued**

**G.4.2 Hiring**

**Motion**

MOVED BY: R. MacInnis **Resolution 18-233**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Christine Dumoulin as a Child & Youth Worker, on a part-time permanent basis (0.28), effective October 29, 2018 in accordance with the terms of the collective agreement with CUPE Local 4681.

**Carried**

**Motion**

MOVED BY: F. Salvador **Resolution 18-234**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Amber Levesque as a Child & Youth Worker, on a part-time permanent basis (0.28), effective November 20, 2018 in accordance with the terms of the collective agreement with CUPE Local 4681.

**Carried**

**Motion**

MOVED BY: E. King **Resolution 18-235**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Marie Lucy Scott, as a Teacher on a permanent basis (1.0), effective December 17, 2018, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**Motion**

MOVED BY: F. Salvador **Resolution 18-236**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the contract for the Manager of Financial Services.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.4 Personnel – Melanie Bidal-Mainville – continued**

**Motion**

MOVED BY: C. Landers **Resolution 18-237**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Jessica Carriere as a Manager of Financial Services, effective December 3, 2018, in accordance with the terms and conditions of the personal contract, as presented.

**Carried**

**G.4.3 Retirements and Resignations**

**Motion**

MOVED BY: C. Landers **Resolution 18-238**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the retirement of Louise Madore, Administrative Assistant-Human Resources, effective February 28, 2019, in accordance with the terms and conditions of non-unionized 12-month employees.

**Carried**

**G.4.4 Leave of Absence**

**Motion**

MOVED BY: R. MacInnis **Resolution 18-239**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the request for a leave of absence for Jessica Keizer, without pay, for the 2018-2019 school year.

**Carried**

**G.5 Property – David Horton**

**G.5.1 Report**

**Motion**

MOVED BY: R. MacInnis **Resolution 18-240**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the report of the Manager of Plant.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.6 Technology – Glen Nakashoji**

**G.6.1 Report - Nil**

**G.7 Business and Finance**

**G.7.1 Audited Financial Statements**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Malciw

**Resolution 18-241**

BE IT RESOLVED THAT the Northeastern Catholic District School Board recommend approval of the 2017-2018 audited financial statements as presented by the Audit Committee.

**Carried**

**G.8 SEAC – Minutes of September 2018**

**G.9 Director of Education – Tricia Stefanic Weltz**

**G.9.1 Report**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: E. King

**Resolution 18-242**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Report of the Director of Education.

**Carried**

**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: R. MacInnis

**Resolution 18-243**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**I. UNFINISHED BUSINESS - Nil**

**J. CORRESPONDENCE – Nil**

**K. NEW BUSINESS - Nil**

**L. INFORMATION – Nil**



M. FUTURE MEETINGS

Inaugural Public Board Meeting – Friday, December 7, 2018 at 4:45 p.m.

N. ADJOURNMENT

Motion

MOVED BY:

S. Malciw

Resolution 18-244

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:45 p.m.

Carried

Question and answer period for guests attending the meeting

NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD



Chair of the Board



Secretary-Treasurer