

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, February 28, 2018 at the Catholic Education Center.

PRESENT:	Trustees:	Richard Brassard Colleen Landers Peter Del Guidice Martin Drainville Elizabeth King t/c Denis Lincez t/c Ron MacInnis Steve Malciw Fred Salvador
	Student Trustee:	Marli Narduzzi
	Administration:	Tricia Stefanic Weltz, Director of Education Erika Adam, Manager of Financial Services Melanie Bidal-Mainville, Manager of Human Resources David Horton, Manager of Plant
	Staff:	Janice Viskovich, Executive Assistant and Recorder
	Regrets:	Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Glen Nakashoji, Manager of Communication and Information Technology
	Guests:	Nil

CALL TO ORDER

A OPENING PRAYER

A prayer was recited and special intentions were heard.

B. ROLL CALL

Motion

MOVED BY: R. MacInnis
SECONDED BY: D. Lincez

Resolution 18-28

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Jennifer Dunkley, Daphne Brumwell and Glen Nakashoji.

Carried

C. DECLARATIONS OF PECUNIARY INTEREST – Trustees King and Landers declare a conflict.

D. APPROVAL OF AGENDA

Motion

MOVED BY: R. MacInnis
SECONDED BY: D. Lincez

Resolution 18-29

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the public board meeting as presented.

Carried

E. APPROVAL OF MINUTES

Motion

MOVED BY: R. MacInnis
SECONDED BY: C. Landers

Resolution 18-30

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – January 31, 2018

Carried

F. PRESENTATIONS/DELEGATIONS - Nil

G. PRESENTATIONS AND REPORTS

G.1 Policy

G.1.1 Signing Officers of the Board

Motion

MOVED BY: C. Landers
SECONDED BY: F. Salvador

Resolution 18-31

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *B-1 Signing Officers of the Board* at second and third reading.

Carried

G.1.2 Indigenous Self-Identification

Motion

MOVED BY: F. Salvador
SECONDED BY: R. MacInnis

Resolution 18-32

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-21 Indigenous Self-Identification* at second and third reading.

Carried

G. PRESENTATIONS AND REPORTS - continued

G.1 Policy - continued

G.1.3 Educational Excursions

Motion

MOVED BY: C. Landers **Resolution 18-33**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-19 Educational Excursions* at second and third reading.

Carried

G.1.4 Indemnification of Employees of the Board

Motion

MOVED BY: C. Landers **Resolution 18-34**

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *P-3 Indemnification of Employees of the Board* at second and third reading.

Carried

G.1.5 Progressive Discipline of Employees

Motion

MOVED BY: D. Lincez **Resolution 18-35**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *P-8 Progressive Discipline of Employees* at second and third reading.

Carried

G.1.6 NCDSB Staff Uniforms

Motion

MOVED BY: E. King **Resolution 18-36**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *P-12 NCDSB Staff Uniforms* at second and third reading.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.1 Policy - continued

G.1.7 Inclement Weather

Motion

MOVED BY: F. Salvador **Resolution 18-37**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *P-14 Inclement Weather* at second and third reading.

Carried

G.1.8 Emergency School Closure

Motion

MOVED BY: D. Lincez **Resolution 18-38**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *P-15 Emergency School Closure* at second and third reading.

Carried

G.1.9 Line of Responsibility

Motion

MOVED BY: C. Landers **Resolution 18-39**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *P-18 Line of Responsibility* at second and third reading.

Carried

G.2 Student Trustee's Report – Marli Narduzzi

Marli gave an overview of the events at O’Gorman High School.

**G.3 Program – Daphne Brumwell, Superintendent of Education
Jennifer Dunkley, Superintendent of Education**

G.3.1 Report

Motion

MOVED BY: R. MacInnis **Resolution 18-40**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendents of Education’s Report.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.4 Personnel – Melanie Bidal-Mainville

G.4.1 Report

Motion

MOVED BY: M. Drainville **Resolution 18-41**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource’s Report.

Carried

G.4.2 Hiring

Motion

MOVED BY: C. Landers **Resolution 18-42**
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Monica Towsley, as a Teacher, at the elementary panel, on a part-time basis (0.5), effective February 26, 2018, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

Carried

Motion

MOVED BY: R. MacInnis **Resolution 18-43**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the increase of employment status of Marcy Labonte, Teacher at the elementary panel, from part-time (0.3) to full-time (1.0), effective January 8, 2018, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

Carried

Motion

MOVED BY: E. King **Resolution 18-44**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the increase in employment status of Eric Southward, Teacher at the elementary panel, from part-time (0.7) to part-time (0.8), effective February 5, 2018 in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.4 Personnel – Melanie Bidal-Mainville – continued

G.4.2 Hiring - continued

Motion

MOVED BY: C. Landers **Resolution 18-45**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the increase in employment status of Joel Lavoie, Teacher at the Secondary Panel, from part-time (0.17) to part-time (0.33) effective, February 5, 2018 in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

Motion

MOVED BY: M. Drainville **Resolution 18-46**
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the increase of employment status of Laura Comrie, Teacher at the secondary panel, from part-time (0.5) to full-time (1.0), effective February 8, 2018 in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

Motion

MOVED BY: S. Malciw **Resolution 18-47**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the increase in employment status of Jamie Lamothe, Teacher at the elementary panel, from part-time (0.5) to full-time (1.0), effective February 8, 2018 in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

Carried

Motion

MOVED BY: D. Lincez **Resolution 18-48**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Christine Short, as a Secretary, on a full-time basis (1.0), effective February 14, 2018, in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.4 Personnel – Melanie Bidal-Mainville – continued

G.4.2 Hiring – continued

Motion

MOVED BY: S. Malciw **Resolution 18-49**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the increase of employment status of Wendy Diane Lavalle, Custodian, from part-time (0.125) to part-time (0.25), effective February 21, 2018, in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

Motion

MOVED BY: C. Landers **Resolution 18-50**
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire George Omenye as a Custodian on a part-time basis (0.25), effective February 22, 2018, in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

Motion

MOVED BY: R. MacInnis **Resolution 18-51**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Estelle Dupont as a Custodian on a part-time basis (0.25) effective February 22, 2018, in accordance with the terms of the collective agreement with CUPE Local 4681.

Carried

G.4.3 Deferred Leave Plan

Motion

MOVED BY: F. Salvador **Resolution 18-52**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve request for the ¾ deferred salary leave plan commencing September 2018 for Tamar Tremblay Bartolomucci, teacher at the secondary panel.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.5 Property – David Horton

G.5.1 Report

Motion

MOVED BY: R. MacInnis **Resolution 18-53**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Plant's report.

Carried

G.5.2 Tender

Motion

MOVED BY: F. Salvador **Resolution 18-54**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board award L360 Architecture the contract for the Architectural Consulting Services for the proposed daycare renovations and addition at St. Joseph School as a percentage of construction cost including all disbursement fee of 8.5% excluding H.S.T.

Carried

G.6 Technology – Glen Nakashoji

G.6.1 Report - Nil

G.7 Business and Finance – Erika Adam

G.7.1 Report

Motion

MOVED BY: S. Malciw **Resolution 18-55**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

Carried

G.8 SEAC – November 29, 2017 Minutes attached.

G. PRESENTATIONS AND REPORTS – continued

G.9 Director of Education – Tricia Stefanic Weltz

G.9.1 Report

Motion

MOVED BY: M. Drainville **Resolution 18-56**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education’s Report.

Carried

G.9.2 School Year Calendars

Motion

MOVED BY: F. Salvador **Resolution 18-57**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2018-19 school year elementary and secondary calendars and forward to the Ministry of Education for approval.

Carried

Motion

MOVED BY: C. Landers **Resolution 18-58**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2018-19 school year modified calendar for Bishop Belleau School and forward to the Ministry of Education for approval by March 1.

Carried

G.9.3 Trustee Determination and Distribution

Motion

MOVED BY: C. Landers **Resolution 18-59**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board reduce the number of members to be elected at the 2018 election from 11 to 9 as per subsection 58.1(10.1) of the Education Act;
AND the Northeastern Catholic District School Board not declare any municipalities within the board’s area of jurisdiction as low population municipalities;
AND the Northeastern Catholic District School Board align the trustee zones for the purpose of Trustee Elections according to “Scenario A” of the report *Trustee Determination and Distribution, Election 2018*.

Carried

H. **COMMITTEE OF THE WHOLE**

Motion

MOVED BY: S. Malciw
SECONDED BY: R. MacInnis

Resolution 18-60

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

I. **UNFINISHED BUSINESS** – Nil

J. **CORRESPONDENCE** - Nil

K. **NEW BUSINESS**

K.1.1 **CCSTA Representation**

Motion

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

Resolution 18-61

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the request for Trustee MacInnis to attend the CCSTA Conference 2018 in British Columbia.

Carried

L. **INFORMATION** - Nil

M. **FUTURE MEETINGS**

Regular Board Meeting – Wednesday, March 28, 2018 at 5:00 p.m.

N. **ADJOURNMENT**

Motion

MOVED BY: R. MacInnis

Resolution 18-62

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:40 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer