

# NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Inaugural Public Board Meeting held on Friday, December 12, 2012 at the Catholic Education Center.

**PRESENT:**

<b>Trustees:</b>	Richard Brassard Fred Salvador Peter Del Guidice Martin Drainville Elizabeth King Colleen Landers Denis Lincez (t/c)
<b>Student Trustee:</b>	Julie David
<b>Administration:</b>	Glenn Sheculski, Director of Education Tricia Stefanic Weltz, Superintendent of Education Ron St. Louis, Superintendent of Student Success Melanie Bidal-Mainville, Manager of Human Resources Mary-Lou Pollon, Manager of Financial Services Glen Nakashoji, Manager of Information Technology Robert Landry, Manager of Plant
<b>Staff:</b>	Janice Viskovich, Executive Assistant and Recorder Andrew Marks, Community Relations Officer
<b>Regrets:</b>	Steve Malciw Ron MacInnis
<b>Guests:</b>	Nil

## **CALL TO ORDER**

### **A.1 Prayer Service**

The Secretary of the Board, Glenn Sheculski, opened the meeting and an Advent prayer service was celebrated by Michael Buhler.

### **B. ROLL CALL**

#### **Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: C. Landers

**Resolution 12-219**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Steve Malciw and Ron MacInnis.

**Carried**

### **C. PROCEDURAL BY-LAWS**

Trustees were asked to review the by-laws in their board packages.

### **D. NOMINATION OF SCRUTINEERS**

Bob Landry and Melanie Bidal-Mainville were named scrutineers should a vote be required.

**E. ELECTION OF CHAIR**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: P. Del Guidice

**Resolution 12-220**

BE IT RESOLVED THAT the Northeastern Catholic District School Board acclaim Rick Brassard as Chair of the Board for the period from December 2012 to December 2013.

**Carried**

**F. ELECTION OF VICE-CHAIR**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: M. Drainville

**Resolution 12-221**

BE IT RESOLVED THAT the Northeastern Catholic District School Board acclaim Fred Salvador as Vice-Chair of the Board for the period from December 2012 to December 2013. Trustee King abstained.

**Carried**

**G. APPROVAL OF MINUTES**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: E. King

**Resolution 12-222**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting November 28, 2012

**Carried**

**H. PRESENTATIONS AND REPORTS**

**H.1 Policies – Nil**

**H.2 Program – Tricia Stefanic Weltz – Nil**

**H.3 Personnel – Melanie Bidal-Mainville**

**H.3.1 Report**

**Motion**

MOVED BY: E. King  
SECONDED BY: P. Del Guidice

**Resolution 12-223**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resources' Report.

**Carried**

**H. PRESENTATIONS AND REPORTS - continued**

**H.3 Personnel – Melanie Bidal-Mainville – continued**

**H.3.2 Hiring**

**Motion**

MOVED BY: F. Salvador  
SECONDED BY: M. Drainville

**Resolution 12-224**

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Tanya Ring as Human Resources Officer, on a contractual basis effective January 7, 2013 to August 31, 2013 in accordance with the terms and conditions of the non-unionized support staff.

**Carried**

**H.3.3 OTIP**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: C. Landers

**Resolution 12-225**

BE IT RESOLVED THAT the Northeastern Catholic District School Board proceeds with a letter of intent for employees Short Term Support Program Services with the Ontario Teachers Insurance Plan for teachers (OECTA).

**Carried**

**H.4 Property – Robert Landry**

**H.4.1 Surplus Property**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: C. Landers

**Resolution 12-226**

BE IT RESOLVED THAT the Northeastern Catholic District School Board advise District School Board Ontario North East of its intent with regard to surplus property as presented by the Manager of Plant.

**Carried**

**H.5 Technology – Glen Nakashoji**

**H.5.1 Report - Nil**

**H.6 Business and Finance – Mary-Lou Pollon**

**H.6.1 Report**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: C. Landers

**Resolution 12-227**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**Carried**

H. **PRESENTATIONS AND REPORTS** – continued

H.6 **Business and Finance** – Mary-Lou Pollon – continued

H.6.2 **Cheque Register, Payroll and Monthly Expenditures**  
**For the month of November 2012**

**Motion**

MOVED BY: F. Salvador **Resolution 12-228**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of two million two hundred eighty-five thousand nine hundred eighty-one dollars and ninety-two cents (\$2,285,981.92) in reference to the cheque register for the month of November 2012.

**Carried**

**Motion**

MOVED BY: M. Drainville **Resolution 12-229**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million six hundred thirty thousand one hundred and eighty-eight dollars and thirteen cents (\$1,630,188.13) in reference to the disbursements and payroll for the month of November 2012. Trustees King and Landers abstained.

**Carried**

H.6.3 **Bank Account Signatures**

**Motion**

MOVED BY: P. Del Guidice **Resolution 12-230**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approves the bank account computerized signatures, effective December 12, 2012, consisting of two of the following: Chair of the Board or Vice-Chair of the Board together with Glenn Sheculski, Director of Education and Mary-Lou Pollon, Manager of Financial Services.

**Carried**

H.6.4 **Line of Credit**

**Motion**

MOVED BY: C. Landers **Resolution 12-231**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000)

**Carried**

**H. PRESENTATIONS AND REPORTS – continued**

**H.6 Business and Finance – Mary-Lou Pollon – continued**

**H.6.5 Regulation 361/10 – Audit Report to Ministry of Education**

**Motion**

MOVED BY: P. Del Guidice **Resolution 12-232**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the report of the Audit Committee as presented by the Chair of the Audit Committee, Denis Lincez.

**Carried**

**H.6.6 Revised Estimates**

**Motion**

MOVED BY: M. Drainville **Resolution 12-233**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised budget estimates for the 2012-2013 year in the amount of \$41,147,262 including salaries and benefits. Trustees Landers and King abstained

**Carried**

**Motion**

MOVED BY: F. Salvador **Resolution 12-234**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised budget estimates for all expenditures excluding salaries and benefits for the 2012-2013 year in the amount of \$12,693,569.

**Carried**

**I. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: F. Salvador **Resolution 12-235**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**J. NEW BUSINESS**

**J.1.1 Board Committee Structure**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: F. Salvador

**Resolution 12-236**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2013 Committee Structure, as presented.

**Carried**

**K. FUTURE MEETINGS**

**K.1.1 Board Meeting Schedule 2013**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: M. Drainville

**Resolution 12-237**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2013 Meeting Schedule as presented.

**Carried**

OCSTA Labour Relations Seminar – January 17, 2013 – Doubletree

OCSTA Professional Development – January 18 & 19, 2013 - Doubletree

Regular Board Meeting – Saturday, January 26, 2013 at 10:00 a.m.

**L. ADJOURNMENT**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 12-238**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:35 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
Chair of the Board

  
Secretary-Treasurer