

# **Northeastern Catholic District School Board**

**Minutes of the Inaugural Public Board Meeting** held on Friday, December 18, 2009 at the Catholic Education Centre.

**PRESENT:**

**Trustees:** Rick Brassard  
Colleen Landers  
Martin Drainville  
Elizabeth King  
Denis Lincez - videoconference  
Steve Malciw  
Fred Salvador  
Peter Del Guidice

**Administration:** Glenn Sheculski, Director of Education  
Tricia Stefanic Weltz, Superintendent of Education  
James Michaud, Student Success Leader  
Bob Landry, Manger of Plant  
Melanie Bidal-Mainville, Manager of Human Resources  
Luigina Malciw, Manager of Financial Services  
Glen Nakashoji, Manager of Information Technology

**Staff:** Janice Viskovich, Executive Assistant and Recorder

**Student Trustee:** Kara Marks

**Guests:** Mike Buhler, Pastoral Care Worker

- A. **CALL TO ORDER** - Glenn Sheculski, Director of Education called meeting to order.
- B. **ROLL CALL** - Nil
- C. **PRAYER SERVICE** - Mike Buhler, Pastoral Care Worker.
- D. **PROCESS AND PROCEDURES FOR CONDUCT OF MEETING**
- E. **NOMINATIONS OF SCRUTINEERS**

Melanie Bidal-Mainville and Bob Landry were named as scrutineers.

**F. ELECTION OF CHAIR**

Glenn Sheculski, Director of Education, opened the nomination process.

**1<sup>st</sup> Call for Nominations**

Colleen Landers nominated Rick Brassard.

**2<sup>nd</sup> Call for Nominations** - Nil

**3<sup>rd</sup> Call for Nominations** - Nil

Glenn declared the nominations closed and declared Rick Brassard Chair of the Board for the period from December 2009 to December 2010.

**Motion**

**Resolution 09-248**

MOVED BY: S. Malciw  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Rick Brassard Chair of the Board for the period from December 2009 to December 2010.

**CARRIED**

**G. ELECTION OF VICE-CHAIR**

Rick Brassard, Chair of the Board, opened the nomination process.

**1<sup>st</sup> Call for Nominations**

Colleen Landers nominated Liz King.

Denis Lincez nominated Martin Drainville.

**2<sup>nd</sup> Call for Nominations** - Nil

**3<sup>rd</sup> Call for Nominations** - Nil

Rick Brassard declared the nominations closed and called for a vote to take place. At the end of the vote, Martin Drainville was elected vice-chair of the board.

**G. ELECTION OF VICE-CHAIR- continued**

**Motion**

**Resolution 09-249**

MOVED BY: F. Salvador  
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board elect Martin Drainville as Vice-Chair of the Board for the period from December 2009 to December 2010.

**CARRIED**

**H. COMMITTEE PREFERENCES - confirmed**

**I. APPROVAL OF MINUTES**

**Motion**

**Resolution 09-250**

MOVED BY: D. Lincez  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting - November 28, 2009  
Special Board Meeting - December 10, 2009

**CARRIED**

**J. PRESENTATIONS AND REPORTS**

**J.1 Policy**

**J.1.1 Accessibility Standards for Customer Service**

**Motion**

**Resolution 09-251**

MOVED BY: P. Del Guidice  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the board policy *Accessibility Standards for Customer Service* as presented at first reading.

**CARRIED**

**J.2 Program - Tricia Stefanic Weltz - Nil**

**J. PRESENTATIONS AND REPORTS - continued**

**Program** - James Michaud - Nil

**J.3 Personnel** - Melanie Bidal-Mainville

**J.3.1 Report**

**Motion**

MOVED BY: D. Lincez

**Resolution 09-252**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.

**CARRIED**

**J.3.2 Hiring**

**Motion**

**Resolution 09-253**

MOVED BY: P. Del Guidice

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Andrew Marks as Community Relations Officer effective December 7, 2009 in accordance with the terms and conditions of non-unionized employees.

**CARRIED**

**Motion**

**Resolution 09-254**

MOVED BY: L. King

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Xavier Wheesk as Bus Driver for Bishop Belleau School effective January 4, 2010 in accordance with the terms and conditions of OPSEU Local 663 pending reference checks.

**CARRIED**

**J. PRESENTATIONS AND REPORTS - continued**

**J.3 Personnel - Melanie Bidal-Mainville - continued**

**J.3.3 Leave of Absence**

**Motion**

**Resolution 09-255**

MOVED BY: M. Drainville

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board deny a request for leave of absence without pay on a full-time basis for Diane Pelletier effective January 6, 2010 until the end of the 2009-10 school year.

**CARRIED**

**J.3.4 Retirements/Resignations**

**Motion**

**Resolution 09-256**

MOVED BY: P. Del Guidice

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Carol Anthony, Teacher, effective January 5, 2010.

**CARRIED**

**Motion**

**Resolution 09-257**

MOVED BY: P. Del Guidice

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Peggy Heon, Library Assistant, effective December 22, 2009.

**CARRIED**

**J. PRESENTATIONS AND REPORTS - continued**

**J.4 Property - Bob Landry - Nil**

**J.5 Technology - Glen Nakashoji - Nil**

**J.6 Business and Finance - Luigina Malciw**

**J.6.1 Report**

**Motion**

MOVED BY: F. Salvador

**Resolution 09-258**

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Services' Report.

**CARRIED**

**J.6.2 Cheque Register, Payroll and Monthly Expenditures  
- for the month of November 2009**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 09-259**

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of two million two hundred sixty-seven thousand eight hundred and thirty-four dollars and twenty-eight cents (\$2,267,834.28) in reference to the cheque register for the month of November 2009.

**CARRIED**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 09-260**

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million four hundred and twenty-five thousand five hundred and sixteen dollars and seventy-seven cents (\$1,425,516.77) in reference to the disbursements and payroll for the month of November 2009. Trustees king/Lincez/Landers/Malciw abstained.

**CARRIED**

**J.     PRESENTATIONS AND REPORTS** - continued

**J.6    Business and Finance** - Luigina Malciw - continued

**J.6.3   Bank Account Signatures**

**Motion**

MOVED BY:       F. Salvador

**Resolution 09-261**

SECONDED BY:   L. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account signatures via computerized signature, effective December 18, 2009, consisting of two of the following: Chair of the Board, Vice-Chair of the Board, Director of Education and Manager of Financial Services.

**CARRIED**

**J.6.4   Line of Credit**

**Motion**

MOVED BY:       P. Del Guidice

**Resolution 09-262**

SECONDED BY:   M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

**CARRIED**

**J.6.5   OMERS By-Law**

**Motion**

MOVED BY:       P. Del Guidice

**Resolution 09-263**

SECONDED BY:   M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the By-Law Number 09-01 to authorize continued participated in the OMERS Pension Plan for employees.

**CARRIED**

**J.7    Student Trustee** - Kara Marks

Student trustee Kara spoke preparations for Christmas and the basket donations that were collected for the needy. A donation was also made to the parish and Lord's Kitchen.

**J.     PRESENTATIONS AND REPORTS** - continued

**J.8    Director of Education's Report** - Nil

**K.     NEW BUSINESS**

**Motion**

MOVED BY:           M. Drainville

**Resolution 09-264**

SECONDED BY:       D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2009-10 Committee Structure as presented.

**CARRIED**

**L.     FUTURE MEETINGS**

Regular Board Meeting - Friday, January 29, 2010 at 5:00 p.m.

**M.     ADJOURNMENT**

**Motion**

MOVED BY:           L. King

**Resolution 09-265**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 4:40 p.m.

**CARRIED**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
(N.C.D.S.B.)**

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Chair of the Board

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Secretary-Treasurer