

# Northeastern Catholic District School Board

Minutes of the Public Board Meeting held on Tuesday, April 26, 2005 video conferenced at the following sites: Catholic Education Centre; Kirkland Lake Point of Service; New Liskeard and Kapuskasing at 4:30 p.m.

**PRESENT:**

**Trustees:** Colleen Landers, Chair  
Peter Del Guidice  
Martin Drainville (New Liskeard)  
Brenda Hevenor (New Liskeard)  
Paul Keating  
Elizabeth King, Vice Chair  
Steve Malciw  
Jack Slattery

**Administration:** Paul Toffanello, Director of Education  
Luigina Malciw, Manager of Financial Services  
Melanie Bidal-Mainville, Community Relations Officer  
Mike Resetar, Manager of Human Resources

**Staff:** Janice Viskovich, Executive Assistant and Recorder

**Excused:** Bob Landry, Manager of Plant  
Linda Stewart, Program Supervisor  
Kelly Ann Salvador, Student Trustee

## **A. CALL TO ORDER**

### **A.1 Opening Prayer**

Chair of the Board, Colleen Landers, welcomed everyone to the meeting and led the group in prayer with special intentions for Mike's wife's uncle and our new Pope.

## **B. ROLL CALL**

### **Motion**

**Resolution 05-64**

**MOVED BY:** J. Slattery  
**SECONDED BY:** S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting. - **Bob Landry, Manager of Plant; Linda Stewart, Program Supervisor and Kelly Ann Salvador, Student Trustee.**

**CARRIED**

C. **DECLARATIONS OF PECUNIARY INTEREST** - Nil

D. **APPROVAL OF AGENDA**

**Motion**

**Resolution 05-65**

MOVED BY: S. Malciw  
SECONDED BY: P. Keating

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as amended.

**CARRIED**

E. **APPROVAL OF MINUTES**

**Motion**

**Resolution 05-66**

MOVED BY: J. Slattery  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as amended:

- Public Board Meeting held on March 31, 2005.

**CARRIED**

F. **PRESENTATIONS / DELEGATIONS** - Nil

G. **PRESENTATIONS AND REPORTS**

**G.1 Policies**

**G.1.1 Electronic Meetings**

**Motion**

**Resolution 05-67**

MOVED BY: P. Del Guidice  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "*Electronic Meetings*" at second reading.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.2 Personnel - Mike Resetar**

**G.2.1 Report**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 05-68**

SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manger of Human Resources' Report.

**CARRIED**

**G.2.2 Hiring**

**Motion**

MOVED BY: J. Slattery

**Resolution 05-69**

SECONDED BY: P. Keating

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Roslyn Gauthier as Principal at St. Joseph School in South Porcupine according to the Principals' Terms and Conditions effective September 1, 2005.

**CARRIED**

**Motion**

MOVED BY: E. King

**Resolution 05-70**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Renee Closs as Principal at Aileen Wright School in Cochrane according to the Principal' Terms and Contitions effective September 1, 2005.

**CARRIED**

**G.2.3 Non-Union Terms and Conditions**

This item was deferred.

**G.2.4 Manager of Plant Contract**

This item was deferred.

**G. PRESENTATIONS AND REPORTS** - continued

**G.2 Personnel** - Mike Resetar

**G.2.5 Retirements/Resignations**

**Motion**

MOVED BY: E. King **Resolution 05-71**  
SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Jennifer Krumins, effective August 31, 2005.

**CARRIED**

**Motion**

MOVED BY: J. Slattery **Resolution 05-72**  
SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the retirement of Pauline Lushman, effective June 30, 2005.

**CARRIED**

**G.2.6 Association Leave Request**

**Motion**

MOVED BY: P. Del Guidice **Resolution 05-73**  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board grant an Association Leave to Sheila Hill, without pay, on a full-time basis, for the 2005-2006 school year.

**CARRIED**

**G.3 Property - Bob Landry**

**G.3.1 Report**

**Motion**

MOVED BY: M. Drainville **Resolution 05-74**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Plant's Report.

**CARRIED**

**G. PRESENTATIONS AND REPORTS** - continued

**G.3 Property** - Bob Landry - continued

**G.3.2 Summer Grounds Keeping**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: E. King

**Resolution 05-75**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award Contract # 1 for Summer Grounds Keeping in the Kapuskasing area to: **The Grasshopper**, in the amount of \$2,975.00 (two thousand, nine hundred and seventy-five dollars) per year, including Goods & Services Tax, for a period of three (3) years.

**CARRIED**

**Motion**

MOVED BY: E. King  
SECONDED BY: B. Hevenor

**Resolution 05-76**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award Contract # 2 for Summer Grounds Keeping in the Cochrane & Iroquois Falls area to: **The Grasshopper**, in the amount of \$3,925.00 (three thousand, nine hundred and twenty-five dollars) per year, including Goods & Services Tax, for a period of three (3) years.

**CARRIED**

**Motion**

MOVED BY: E. King  
SECONDED BY: B. Hevenor

**Resolution 05-77**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award Contract # 3 for Summer Grounds Keeping in the Timmins area to: **Landtech Ltd.**, in the amount of \$ 10,200.00 (ten thousand, two hundred dollars) per year, including Goods & Services Tax, for a period of three (3) years.

**CARRIED**

**Motion**

MOVED BY: E. King  
SECONDED BY: B. Hevenor

**Resolution 05-78**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award Contract # 4 for Summer Grounds Keeping in the Kirkland Lake Area area to: **The Grasshopper** in the amount of \$3,275.00 (three thousand, two hundred and seventy-five dollars) per year, including Goods & Services Tax, for a period of three (3) years.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.3 Property - Bob Landry - continued**

**Motion**

**Resolution 05-79**

MOVED BY: P. Keating

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board award Contract # 5 for Summer Grounds Keeping in the Englehart area to: **Landtech Ltd.** in the amount of \$ 8,025.00 (eight thousand and twenty-five dollars) per year, including Goods & Services Tax, for a period of three (3) years.

**CARRIED**

**G.3.3 Computer Room Cooling System Upgrade**

**Motion**

**Resolution 05-80**

MOVED BY: P. Keating

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the Contract for St. Patrick School (Kapuskasig), Computer Room Cooling Systems to: **GT Plumbing & Heating** (Kapuskasig) in the amount of \$34,026.00 (thirty-four thousand and twenty-six dollars) including Goods & Services Tax.

**CARRIED**

**Motion**

**Resolution 05-81**

MOVED BY: E. King

SECONDED BY: P. Keating

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the Contract for Aileen Wright English Catholic School (Cochrane) & St. Anne English Catholic School (Iroquois Falls), Computer Room Cooling Systems to: **Gerry's Enterprises** (Cochrane) in the amount of \$51,999.86 (fifty-one thousand, nine hundred and ninety-nine dollars and eighty-six cents) including Goods & Services Tax.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.3 Property - Bob Landry - continued**

**G.3.3 Computer Room Cooling System Upgrade**

**Motion**

**Resolution 05-82**

MOVED BY: P. Del Guidice  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the Contract for Sacred Heart School (Timmins), O’Gorman Intermediate Catholic School (Timmins) & St. Joseph School (South Porcupine), Computer Room Cooling Systems to: **Action Refrigeration** (Timmins) in the amount of \$88,471.83 (eighty-eight thousand, four hundred and seventy-one dollars and eighty-three cents). including Goods & Services Tax.

**CARRIED**

**Motion**

**Resolution 05-83**

MOVED BY: S. Malciw  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the Contract for Holy Family School (Englehart), Computer Room Cooling Systems to: **Action Refrigeration** (Timmins) in the amount of \$28,355.00 (twenty-eight thousand, three hundred and fifty-five dollars) including Goods & Services Tax.

**G.4 Business and Finance - Luigina Malciw**

**G.4.1 Report**

**Motion**

**Resolution 05-84**

MOVED BY: B. Hevenor  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Financial Service’s Report.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.4 Business and Finance - Luigina Malciw - continued**

**G.4.2 Cheque Register, Payroll and Monthly Expenditures  
- for the month of February 2005**

**Motion**

MOVED BY: J. Slattery **Resolution 05-85**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve approve the disbursements in the amount of two million one hundred thirty two thousand five hundred thirty five dollars and four cents (\$2,132,535.04) in reference to the cheque register for the month of March 2005.

**CARRIED**

**Motion**

MOVED BY: E. King **Resolution 05-86**  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of three million two hundred thirty eight thousand six hundred and seventy one dollars and seventeen cents (\$3,238,671.17) in reference to the disbursements including payroll for the month of March 2005.

**CARRIED**

**G.4.3 Tri-Board Partnership**

**Motion**

MOVED BY: B. Hevenor **Resolution 05-87**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Tri Board Partnership as presented, subject to Tri-Board approval.

**CARRIED**



**G. PRESENTATIONS AND REPORTS - continued**

**G.5 Program - Linda Stewart - presented by Paul Toffanello**

**G.5.1 Report**

**Motion**

MOVED BY: P. Keating **Resolution 05-88**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Program Supervisor's Report.

**CARRIED**

**G.6 Student Trustee - Kelly Ann Salvador**

**G.7 OCSTA Board of Directors - Nil**

**G.8 SEAC**

The minutes of the Special Education Advisory Committee (SEAC) meeting of March 30, 2005 are attached.

**G.9 Principals'/Administration Report - Minutes of March 2 & 3, 2005 attached.**

**G.10 Director of Education's Report - Paul Toffanello**

**G.10.1 Report**

**Motion**

MOVED BY: P. Keating **Resolution 05-89**  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Director of Education's Report.

**CARRIED**

**G.10.2 Educational Excursions**

**Motion**

MOVED BY: J. Slattery **Resolution 05-90**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Educational Trip to Europe in April 2006, for students of O'Gorman High School in Timmins.

**CARRIED**

**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: S. Malciw

**Resolution 05-91**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**CARRIED**

**I. UNFINISHED BUSINESS - Nil**

**J. CORRESPONDENCE**

City of Timmins Letter  
Town of Cochrane Letter  
Thank-you letter from Fr. Mills and Brassard Family.

**K. NEW BUSINESS - Nil**

**L. INFORMATION - Nil**

**M. FUTURE MEETINGS**

Board Regular Meeting - Wednesday, May 25, 2005 at 4:30 p.m.  
Budget Meeting Friday, June 24<sup>th</sup> at 7:00 p.m.  
Board Regular Meeting - June 25, 2005 at 8:30 a.m.

**N. ADJOURNMENT**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: B. Hevenor

**Resolution 05-92**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:25 p.m.

**CARRIED**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
(N.C.D.S.B.)**

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**Chair of the Board**

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**Secretary-Treasurer**